

**Executive Committee Meeting
May 6th, 2025, 8:00 p.m.**

Zoom

Agenda



*Welcome: Chairman Don Guymon

*Prayer: TBD

*Pledge of Allegiance: TBD

*Adoption of Agenda: Don

*Officer Reports:

- Chair Report (Don)
- Vice-Chair Report (Terry):
- Secretary Report (Alicia):
- Treasurer Report (Melanie):

*Business: email sent out by Don on May 3, 2025

Special Meeting Details:

Date: Tuesday, May 6th

Time: 8:00 p.m.

Location: Zoom – [Join Link](#)

Agenda: Approval to authorize the Party Chair to sign the Lincoln Day Dinner contract

*Question: Do we have to use the catering of the venue: Davis Conference Center. Not unusual. That's how they make their money.

*Is the proposed budget for this venue for in alignment with the existing budget

Motion to approved: Roland Whiteside

2nded

No discussion

Vote: Yes: Terry, Alicia, Tobin, Tawra, Shane, Chuck, Mark Wagner, Jen Savage, Marc, Bruce Bench, Rachel Thomas, Kenna (Lisa didn't participate), Erin, Roland, Tina, Ben Booth

Unanimous for all those who participated.

NO Vote: Melanie, Ken missing, Ben and Abby missing

Remainder of Don's email:

Please note: This is the only item on the agenda.

- A quorum (majority of members) is required.
- A two-thirds majority of those present is needed to approve the motion.
- No agenda changes are permitted during a special meeting.

Dear Executive Committee Members,

I'm excited to share that our outstanding Lincoln Day Committee—especially Susan Lee—has successfully secured **February 21st** for our **2025 Lincoln Day Dinner** at the **Davis Convention Center**.

To guarantee this date, we must **sign the contract by May 15th**.

Per our bylaws (Section 19.1), the Executive Committee must approve contracts that:

19.1 Contracts.

19.1.1 The Executive Committee shall approve all contracts that:

- (a) affect Party operations or procedures;
- (b) incur expenses in excess of thirty dollars per month;
- (c) incur one time expenses greater than three hundred dollars;
- (d) may not be canceled under reasonable terms and conditions on 30 days notice.

We have to sign the contract by May 15th to guarantee the date.

Our bylaws allow myself to call a special meeting (without the 14-day notice).

11.1.3 Special meetings of the Executive Committee may be called by the Party Chair or at least four members of the Executive Committee with the following rules:

- (a) At least 24-hour notice must be given with an agenda to all members. No modifications to the agenda may be made during special meetings.
- (b) The quorum shall consist of a majority of Executive Committee members.

- (c) A virtual option must be provided in a call to the special meeting.
- (d) Passage of any proposal shall require at least a two-thirds majority of voting members present.

I would like to meet as an executive committee at 8 p.m. on Tuesday May 6th via Zoom.

To comply, I am calling a **special meeting** of the Executive Committee as allowed under Bylaws Section 11.1.3:

If you are unable to attend, please let me know as soon as possible. I'm hopeful we won't need to call special meetings often, but this step is essential to secure our desired date, which books up quickly.

The contract is attached for your review.

Thank you for your time and dedication!

In Liberty,

Don Guymon

- Future Meeting Schedule Discussion (Don)
Adjourn Meeting

*Upcoming Meeting Dates:

- Utah GOP State Organizing Convention - May 17, 2025
- Executive Committee - Executive Meeting: June 3rd
 - Plan on the 1st Tuesday of each month
- County Central Committee (C3) - TBD (discussion in meeting)